

HUMANE SOCIETY OF CARROLL COUNTY
2517 Littlestown Pike
Westminster, MD 21158

ANIMAL CONTROL OFFICER EQUIPMENT CHECK LIST

Each ACO is expected to have the following items in their vehicles each work day. Additionally, it is the ACO's responsibility to replace anything missing or broken and notify the Chief ACO in writing and dated, of equipment that must be ordered or replaced.

Equipment Usually Kept Inside the Cab

<input type="checkbox"/> Flashlight	<input type="checkbox"/> Metal cit./warning book	<input type="checkbox"/> Metal imp. ticket book
<input type="checkbox"/> Camera (35mm)	<input type="checkbox"/> Tape recorder	<input type="checkbox"/> Mileage log sheet
<input type="checkbox"/> Attack sleeve	<input type="checkbox"/> Fire extinguisher	<input type="checkbox"/> Brief Case
<input type="checkbox"/> Map of Carroll Co.	<input type="checkbox"/> Flares/Triangles	<input type="checkbox"/> ACES Cable Leash
<input type="checkbox"/> First aid kit	<input type="checkbox"/> Stethoscope	<input type="checkbox"/> Regular Leash
<input type="checkbox"/> Squeak toy/ball	<input type="checkbox"/> 4"Velcro bandages	

Equipment & Supplies Kept in File Cabinet

<input type="checkbox"/> Equip. check list	<input type="checkbox"/> Incident report (IRs)	(h/o = handout)
<input type="checkbox"/> Trap agreements	<input type="checkbox"/> Bite reports	<input type="checkbox"/> Complete Co. AC Law
<input type="checkbox"/> License post cards	<input type="checkbox"/> Outlet sheet (tag)	<input type="checkbox"/> Synop of Car.Co. Law h/o
<input type="checkbox"/> Roll of dog tags	<input type="checkbox"/> License applications	<input type="checkbox"/> Complete State Law
<input type="checkbox"/> Deer tags	<input type="checkbox"/> Breed/City Codes	<input type="checkbox"/> Cruelty Law h/o
<input type="checkbox"/> Door notices	<input type="checkbox"/> Binoculars	<input type="checkbox"/> Proper shelter h/o
<input type="checkbox"/> Business cards	<input type="checkbox"/> Note paper	<input type="checkbox"/> Dog in hot car h/o
<input type="checkbox"/> Black marker	<input type="checkbox"/> Masking tape	<input type="checkbox"/> Animal track ID sheet h/o
<input type="checkbox"/> Red pen	<input type="checkbox"/> Ziplock bags	<input type="checkbox"/> Pois. snake ID sheet h/o
<input type="checkbox"/> Yellow hi-liter	<input type="checkbox"/> Air freshener	<input type="checkbox"/> Quiet dog h/o
<input type="checkbox"/> Blue/black pens	<input type="checkbox"/> Thermometers (2)	<input type="checkbox"/> Horse confirmation chart
<input type="checkbox"/> Eye wash	<input type="checkbox"/> Hand warmers	<input type="checkbox"/> Horse weigh tape
	<input type="checkbox"/> Safety Glasses	<input type="checkbox"/> Cattle weigh tape
		<input type="checkbox"/> Wet wipes

Emergency Drug Box

<input type="checkbox"/> 3 ea. all needles	<input type="checkbox"/> 2 ea. Syringes	<input type="checkbox"/> 1 ea. Euthanasia-D
<input type="checkbox"/> 1 ea. Record card	<input type="checkbox"/> 1 ea. Bic pen	

Equipment Generally Kept in the Rear of the Van

<input type="checkbox"/> 25' 4" nylon rope	<input type="checkbox"/> 25' 1" cotton rope	<input type="checkbox"/> CO2 extinguisher
<input type="checkbox"/> 30' Lariat	<input type="checkbox"/> Disposable gloves	<input type="checkbox"/> Snake tongs
<input type="checkbox"/> Lead shank	<input type="checkbox"/> Leather work gloves	<input type="checkbox"/> Animal grasper
<input type="checkbox"/> Leashes	<input type="checkbox"/> Heavy rubber gloves	<input type="checkbox"/> Restraint pole
<input type="checkbox"/> Blk velcro restraint	<input type="checkbox"/> Welders gloves	<input type="checkbox"/> Net
<input type="checkbox"/> Horse halter	<input type="checkbox"/> Snake bag	
<input type="checkbox"/> Rope halter (cow/horse)	<input type="checkbox"/> Fireman boots	<input type="checkbox"/> Coffee can (bat)
<input type="checkbox"/> Rope (nylon)	<input type="checkbox"/> Ice spikes (for boots)	<input type="checkbox"/> Fowl leg grasper
<input type="checkbox"/> Magnetic flood lite	<input type="checkbox"/> Hatchet	<input type="checkbox"/> Squeeze cat carrier
<input type="checkbox"/> Dog food	<input type="checkbox"/> Vise grips	<input type="checkbox"/> Regular cat carrier
<input type="checkbox"/> Cat food	<input type="checkbox"/> Elec. fence testers	<input type="checkbox"/> Raccoon/cat trap
<input type="checkbox"/> Sweet feed/coffee can	<input type="checkbox"/> Syringe ext. rod	<input type="checkbox"/> Dog trap wheels
<input type="checkbox"/> Food/water bowls	<input type="checkbox"/> Screw drivers (1 ea)	<input type="checkbox"/> Stretcher
<input type="checkbox"/> Trash bags (sm/lg)	<input type="checkbox"/> Bolt cutters	<input type="checkbox"/> Life jacket
<input type="checkbox"/> Hard Hat	<input type="checkbox"/> Face shield	<input type="checkbox"/> Squirrel Trap
<input type="checkbox"/> 2 large animal hobbles		

For Authorized Animal Control Officers Only

<input type="checkbox"/> Tranquilizer pistol/ rifle	<input type="checkbox"/> 222/20 Gauge rifle	<input type="checkbox"/> Equipped drug box
		<input type="checkbox"/> Rappelling ropes/equip

Uniforms/Outerwear/Accessories

<input type="checkbox"/> 4 Short sleeve shirts	<input type="checkbox"/> 4 Long sleeve shirts	<input type="checkbox"/> 4 Pair of slacks
<input type="checkbox"/> 1 Pair dress slacks	<input type="checkbox"/> Jacket/liner	<input type="checkbox"/> Beeper
<input type="checkbox"/> Hat	<input type="checkbox"/> 2 ea. Badges	<input type="checkbox"/> 2 ea. Name plates
<input type="checkbox"/> Wallet	<input type="checkbox"/> ID card	<input type="checkbox"/> Neck tie
<input type="checkbox"/> 3 ea. Collar emblems	<input type="checkbox"/> Equipment belt	<input type="checkbox"/> Bite stick & O ring
<input type="checkbox"/> Sm. flashlight/case	<input type="checkbox"/> Leatherman tool/case	<input type="checkbox"/> OC pepper spray
<input type="checkbox"/> Orange vest	<input type="checkbox"/> Body Armor Vest	<input type="checkbox"/> Coveralls
<input type="checkbox"/> Rain suit	<input type="checkbox"/> Disposable glove case	<input type="checkbox"/> Level III safety harness
<input type="checkbox"/> Portable Radio	<input type="checkbox"/> 2 ea. Personal safety laser flashers	
<input type="checkbox"/> Spectra duty gloves		

On Call Officers Additional Equipment

Heat scope Cellular telephone Beeper
 Night Vision Scope Lap Top Computer

Officers Are Expected to Furnish

Black leather belt Proper socks/T-shirts Reliable watch
 Black boots/shoes Glasses (if needed)
(good repair/shined)

OFFICER _____ DATE _____

Update 11/12/02